

# **Online Patronage Process System (OPPS)**

The OPPS was developed to provide objective information to all parents and guardians to allow them to make an informed choice in expressing a preference for their preferred model of patronage for their child's education.

The patronage process for new schools is overseen by an external independent advisory group, the New Schools Establishment Group (NSEG). Once the online survey for patronage preferences has closed, the Department will complete reports for the NSEG on each of the areas.

Following their consideration of the Department's reports, the NSEG submits recommendations to the Minister for consideration and final decision. The reports and the NSEG recommendations for all such patronage processes will be made available on the Department's website.

## **Requirements.**

- a) Full address including Eircode within the catchment area per map above. Your child(ren)s must be resident in the address provided.
- b) Your child(ren)s PPS Number

## **The Process**

Please note that the expression of parental preference for patronage of a school is not an application for enrolment. Once the school has been established, you must apply directly to the school if you wish to enrol your child.

c) Access to OPPS through the following link

https://patronage.education.gov.ie

d) Click on

### Express your Patronage Preference

e) Expand to choose your patronage preferences by clicking the "+" as shown below

ි ඬ patrona	age.education.gov.ie
An Roinn Oldeachais agus Schleanna Department of Education and Skills	Online Patronage Process System (OPPS)
😭 Home	
🏶 Gaeilge	
Your Patronage	e Preference
County Dublin	• <del>(</del>
County Meath/Kildare	+
County Wicklow	+



#### f) Choose Blanchardstown as your preferred area

An Roine Oldeachais agus Scileanna Department of Education and Skills	Online Patronage Process System (OPP
😭 Home	$\equiv$
🏶 Gaeilge	
Your Patrona	ge Preference
County Dublin	
Blanchardstown_W	
Blanchardstown_W BlanchardstownVg Citywest/Saggart (	Vest D15 and le_D15 (Regional solution) (Tallaght & Newcastle_Rathcoole eas) (Regional Solution)
Blanchardstown_W BlanchardstownVg Citywest/Saggart ( school planning are	e_D15 (Regional solution) Tallaght & Newcastle_Rathcoole

g) Follow instruction on the screen (need to confirm all 3 by clicking on each). If you do not know your Eircode finder and use it to search by providing your address.

### Please note you will need your child(ren)'s PPSN in order to complete the survey

Please note that only ONE survey is allowed per child. If more than one survey is filled in for an individual child, only the final valid survey will be counted. Please note that filling in this survey is not an application for enrolment. Once the school has been established, you must apply directly to the school if you wish to enrol your child.

Please tick to confirm:

I confirm that the child(ren) is/are resident at the address provided

I confirm that the child(ren) is/are not currently enrolled in a post-primary school

To proceed to the survey your child must be starting their first year in secondary school from 2020-2024 and live within the boundaries of the school planning area (see map below).

Please enter the Eircode for your child's address.

Check	Eircode
If you do not know the Eircode, you can look it up with	the Eircode finder



### h) Confirm you have read the note and accept it then click "next"

### IMPORTANT NOTE:

Before proceeding to the survey, please confirm that you have read and understood the full Department of Education and Skills Data Protection Statement

- The Department of Education and Skills is the data controller for data submitted in the completion of the patronage preference survey. The legal basis for this processing of
  data is set out under Sections 6(b) and 7(4)(a)(iii) of the Education Act 1998.
- The Department of Education and Skills may share personal data submitted in the completion of the patronage preference survey with the Department of Employment Affairs
   and Social Protection (DEASP) for the purpose of verifying data submitted and confirming eligibility to participate in the survey.
- The Department will retain your data for a period of no longer than 6 months from the conclusion of the patronage process in order to answer queries and/or to deal with
  requests for reviews.
- The Department of Education and Skills will take appropriate security measures against unauthorised access to, or alteration, disclosure or destruction of the data and against their accidental loss or destruction.
- Pursuant to Section 3 and Section 4 of the Data Protections Acts, individuals may access their personal data and request a copy of their data held by the Department of Education and Skills.

\*By clicking "I Accept" you are confirming that you have read and accepted the above.

V I Accept



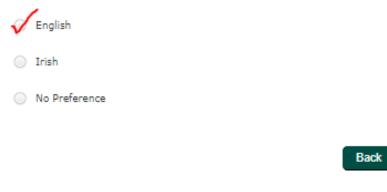
- i) Fill in the details as per the screen. Please note you can fill detials of all children starting post primary in the next 5 years:
  - ✓ You can add more children as you wish
  - ✓ Year to start first year is spread from 2020 to 2024.
    - Parent/Legal Guardian's name

*First Name:	
*Surname:	
Child Details	
*First Name:	
*Surname:	
*Date of birth (dd/mm/yyyy)	
*PPSN:	
What is a PPSN7 click here.	
*Year to start first year	Select: #
Please enter address of Child(ren):	
*Address line 1:	
Address line 2:	
Address line 3:	
Address line 4:	
*County:	
Eircode:	
*Is your post primary school need likely to be met from the existing schools in your area? *Would you consider enrolling your child in the proposed new school?	<ul> <li>Yes</li> <li>No</li> </ul>



j) Follow instruction as per screen below

\*Please tell us your preference for the language of the school:



k) Follow instruction as per screen below.

A number of school patrons have applied to run the new school. You will be asked to rank patrons in order of your preference.

Click 'here' to view information on applicant patrons in this area. \*I confirm that I have read and understood the patron information.



Next

 You are now required to choose your preference in order of ranking. Please note there is 5 patronage showing interest to run the school in this are. We propose you only make one choice and choose The Islamic Foundation of Ireland as your preferred choice by clicking and ranking per below.
 Please rank the following patrons in order of your preference\*:

\*You may express a preference for:

- one model of patronage (by indicating number 1 in the box beside your preferred model),
- more than one model of patronage (by indicating 1 in the box beside your preferred model and the remainder in order of preference i.e. 2, 3, 4);

If you do not wish to express a preference for a particular patron, please leave the box blank. You must express at least one first preference for your preference to be counted.

	Rank
An Foras Pátrúnachta	Select: \$
<b>dclietb</b> Met Observation ages Observation and Discussion Met Observation ages Observation and Discussion Dublin and Dún Laoghaire Education and Training Board (DDLETB)	Select: \$
Educate Together Educate Together	Select: \$
Islamic Foundation of Ireland	1 *
ScoilSinéad Scoil Sinéad	Select: \$

\*Please check that you have selected at least one of the patrons above.



m) The final step is to submit your application by clicking "finish" per below. Response Summary

Your preference for language of instruction of the new school:	
Your patronage ranking preference is:	
An Foras Pátrúnachta	
Dublin and Dún Laoghaire Education and Training Board (DDLETB)	
Educate Together	
Islamic Foundation of Ireland	1
Real Direct Director	

Scoil Sinead Limited

Please note: You must click 'Finish' in order for your preference to be submitted.



The patronage process for new schools is overseen by an external independent advisory group, the New Schools Establishment Group (NSEG). Once the online survey for patronage preferences has closed, the Department will complete reports for the NSEG on each of the areas.

Following their consideration of the Department's reports, the NSEG submits recommendations to the Minister for consideration and final decision. The reports and the NSEG recommendations for all such patronage processes will be made available on the Department's website.

Updates in relation to further patronage processes will be announced on the OPPS website and the Department's website (www.education.ie).