

الهيئة الإسلامية في أيرلندا

Islamic Foundation of Ireland

# ANNUAL REPORT



For the Year 2012

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

الهيئة الإسلامية في أيرلندا

Islamic Foundation of Ireland

Annual  
General  
Meeting

الاجتماع  
السنوي  
العام

**Sunday**

**21/04/2013**

**After Dhuhr**

**Prayer, at 2:00  
p.m.**

**الأحد**

**2013/04/21**

**بعد صلاة الظهر**

**الساعة 2:00**



## ISLAMIC FOUNDATION OF IRELAND

# ANNUAL REPORT

FOR THE PERIOD APR. 2012 – APR. 2013.

For the 53<sup>rd</sup> Annual General Meeting to be Held on 21/04/2013

## SECTION A : ADMINISTRATION

### **1- The General Assembly**

New members admitted during the year were: **50**.

Members who left the country during the year or ceased to be members were: 41.

Total number of registered members at present is: 1868.

### **2- Annual General Meeting (A.G.M.)**

The last Annual General Meeting of the Society was held on the 22<sup>nd</sup> of April 2012. The agenda of the meeting included:

- i) Presentation and discussion of the annual report for the year 2011.
- ii) Presentation and discussion of the financial reports for the I.F.I. for the year 2011.
- iii) Amendment of the constitution.
- iv) Election of the Majlis ash-Shura and the Yearly Trustee for the year 2011/2012.

### **3- Amendment of the Constitution:**

An amendment of the I.F.I. constitution was proposed at the annual general meeting held on 22<sup>nd</sup> April 2012. The amendment proposed to change the term of office for the Majlis ash-Shura and the elected Trustee to become two (2) years instead of one year. After some discussion, a vote was taken and the amendment was passed by the required over two-third majority. Based on this amendment, the election of Majlis ash-Shura and one Trustee will be done every two years.

### **4- The Board of Trustees of the IFI**

#### **a) Life Trustees**

Hidayat Mirza.

Mohammed Beldi.

Mohammed Alhourani.

#### **b) President of the Society:**

Yahya M. Al-Hussein.

#### **c) Elected Trustee:**

Kamoru Disu.

### **5- The Majlis sh-Shura:**

At the Annual General Meeting, held on the 22<sup>nd</sup> of April 2012, the new Majlis was elected. The following seven brothers were elected:

- 1) Ibrahim Saad
- 2) Kowiyy Bamiji Ayinde.
- 3) Mohamed Abu Bakr.
- 4) Mamodou Cisse.
- 5) Mohamed Saad.
- 6) Musiliudin Taiwo.
- 7) Naveed Yousuf.

In the first meeting of the Majlis, and in accordance with the constitution, the Majlis appointed a Secretary and Treasurer for the Society. Naveed Yousuf was appointed as Secretary and Musiliudin Taiwo as Treasurer.

In accordance with the rules of the Society two members were co-opted to the Majlis. These were:

- 1) Mohamed Osman
- 2) Taqiuddin Mohammed.

The Majlis held nine meetings and made several decisions.

#### **6-The Audit Sub-Committee:**

One of the Committees appointed by the Majlis was the Audit Committee. The main purpose of the committee is to promote practices that give credence to the work of the IFI. It aims at developing efficiency in the performance of the staff members.

The Sub-committee started its work by reviewing the financial and non-financial operations of the IFI. The review findings and recommendations made by the sub-committee were presented to a joint meeting of the IFI Majlis and Trustees on the 3rd March 2013. The Committee made a summary of recommendations in the areas that require attention and instructed the offices concerned to respond to the recommendations within two months.

#### **7- Staff of the Islamic Foundation of Ireland:**

##### **a) Full-time staff:**

1. Yahya M. Al-Hussein: Imam.
2. Dr. Mudafar Al-Tawash: Administrator.
3. Mohamed Ali: Cleaning.

##### **b) Part-time:**

1. Abdel Aziz Metarfi (Qur'an School.)
2. Abdullah Echchalh (Security)
3. Abdirisak Dahir Farah (Weekend Qur'an School.)
4. Halimo Mohamed Farah (Weekend Qur'an School.)

#### **8- Tús Community Work Placement Initiative:**

Tús "Start" is a community-based work placement initiative aimed at providing short-term working opportunities for people who are unemployed for more than one year. The programme was launched by the Department of Social Protection in 2011. The placement is for 19.5 hours per week and it lasts for one year. We have three people working with us (Office assistant, maintenance and security personnel) under this programme.

#### **9- Financial Contributions Towards the Running of the Mosque**

Contributions by members of the community towards the running expenses of the Mosque were received in the form of:

- i) Donations through the donation boxes.

ii) By direct debit. There are 18 brothers and sisters continued to make regular contributions towards the running costs of the Mosque through direct debit (27 for last year.) The amounts donated range between €5 and €30 per month making a total of €340 per month.

We are very grateful to these brothers and sisters for their generosity and support for their Mosque. We ask Allah *subhanahu wa ta'la* to reward them with the best reward and to replace –in abundance- whatever they spent for His sake.

We would like to appeal to all Muslims to support their Mosque, and to fill in the direct debit form available from the IFI offices.

### **10-The I.F.I. Awqaf (Endowments)**

The Islamic Foundation of Ireland owns the following properties as Waqf for the Mosque:

- 1) 158 South Circular Road, Dublin 8.
- 2) 266 South Circular Road, Dublin 8.
- 3) 4 Dufferin Avenue, Dublin 8.
- 4) 9 Dufferin Avenue, Dublin 8.
- 5) Flat upstairs the I.F.I. offices at 163, South Circular Road.

The above houses are rented out to Muslims. The rental income from these houses is the main source of revenue for the I.F.I. to cover its expenses.

Other Waqf properties of the I.F.I. are the Al-Barakah shop, the Al-Khair restaurant and the U Com internet café which are also rented out to three brothers.

We are seeking to expand the Waqf property of the Islamic Foundation of Ireland in order to meet its increased expenses on the one side and the decreased in the rental income received on the other side. We have prepared a document on the proposed expansion, and would like to appeal to all Muslims who could help us to realise this project to do so.

### **11- The Muslim Primary Education Board:**

The Muslim Primary Education Board is a management support body which was set up by the patronage of the Muslim primary schools in Ireland. The Board is funded by the Department of Education to provide management support to the recognised Muslim national schools in Ireland and to represent their interests.

A representative of the Board attended meetings organised by the Teaching Council in Maynooth for discussion of a number of legislative issues mainly relating to new regulations regarding new teachers' entry requirements. There were also meetings with other educational bodies regarding new legislations such as the Education (Amendment) Bill 2012 and SNA issues.

There were a number of seminars attended on new education courses with modules in multi-denominational education and Islamic education.

The main development of the Board's work this year was in relation to two matters, namely the development of a secondary school and the revision and proposed update of the religious curriculum. Sub- committees regarding both these matters were set up and there were numerous meetings in relation to both. The secondary school committee is actively updating a register of interested parties.

With regard to the religious curriculum, there were many meetings involving educationalists specialising in this area and there was also a visit to the UK to attend an Islamic education lecture at the University of London and visits to two primary schools there. Board representatives met with the principals of both schools along with the Director of Education of the Risalah Education Trust whereby they had tours of the schools and had detailed discussions regarding the curriculum and management of the schools. This was a

valuable project as the Al Risah Education Trust has many years of experience in managing Islamic schools in the UK.

### **12- The I.F.I. Third Level Education Trust:**

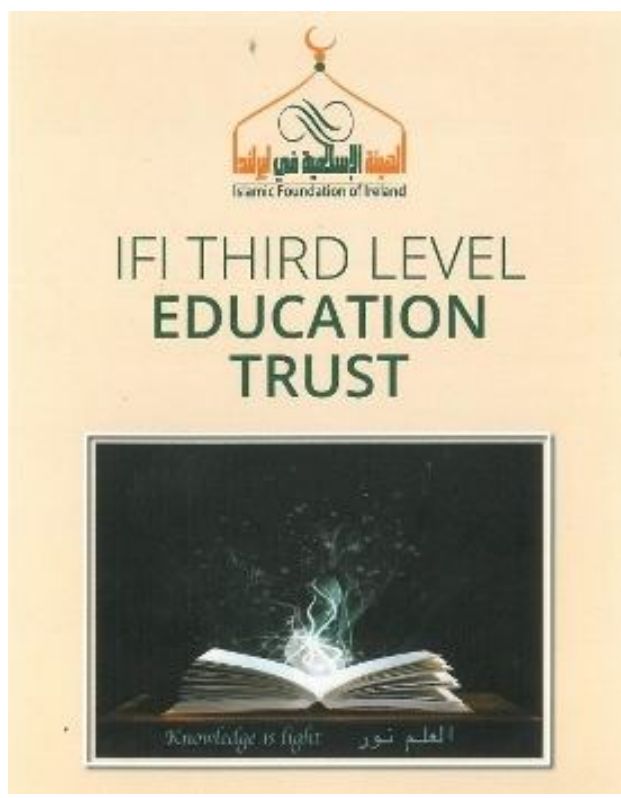
The idea of establishing the IFI Third Level Education Trust was prompted by the increased demand for financial assistance by third level students from the limited Zakat money we receive.

The Trust has been established under the auspices of the Islamic Foundation of Ireland mainly to support disadvantaged Muslim students to access and pursue third level education in Ireland, to enable them to build a new life, integrate into society and help their families and communities.

The Trust is administered by seven trustees approved the Majlis ash-Shura of the Islamic Foundation of Ireland.

Several meetings of Trust were held during the year. A brochure was printed and several appeal letters were written to donors.

The Trust is not as yet in a position to offer assistance. When in a position, it will assess the applications for assistance to pursue third level education and contribute towards the fees of eligible students. To ensure the continuity of the work of the Trust, financial assistance will be provided on condition that the recipients are to make repayment after graduation and employment.



# SECTION B : GENERAL ACTIVITIES

## 1-The Prayers:

The following prayers were regularly held at the Mosque:

- The five daily prayers in Jama'ah.
- The Jumu'ah Friday Salat.
- Taraweeh and Tahajjud prayers during Ramadan.
- The two Eid prayers.

## 2-Ramadan and the Two Eids:

With the help of Allah and the generous contributions of many brothers and sisters and the tireless efforts of Br. Muhammad Yousuf, of the I.F.I. Al-Khair restaurant and his staff, we were able to prepare Iftar meals in the Mosque during the month of Ramadan.

On average 300 people took their Iftar meals at the Centre. At the beginning of Ramadan Iftar was not provided every day due to the shortage of funds; however, from the second week it was provided every day.

All the costs of the Iftar meals were paid by contributions from some members of the community and a generous donation by Al-Maktoum Foundation. We would like to thank all brothers and sisters who paid generously for this cause.

During Ramadan a visiting Qari from Egypt spent the month with us sharing in leading the worshippers in the Taraweeh prayers. The Sheikh was despatched by the Egyptian Ministry of Awqaf. Sheikh Saleh Abdul Wahid from Saudi Arabia spent around 20 days with the Mosque community giving daily talks and Friday Khutbas.



On the day of Eid Al-Fitr, two Eid prayers were held at the Mosque. The first prayer was held at 08:30 a.m. and the second at 09:30 a.m. The parking spaces of the National Stadium were hired for the day. The services of a local Garda and men from the community were sought to organise traffic in the area of the Mosque and inside the car park.

After Eid prayers, presents were distributed to the children. Cakes and tea/coffee were served to adults. Some 35 presents were distributed to the neighbours in the area of the Mosque together with a letter explaining about the festival of Eid Al-Fitr. The presents and letter were well received by the neighbours.

On the day of Eid Al-Adha, after Eid prayer, sweets and presents were distributed to Muslim children. Cakes and beverages were served to adults. Qurbani were organised by the Al-Barakah Shop for those who wanted to avail of this service locally. Sacrifices outside the country were organised by the I.F.I. office, and 35 people chose to make their offerings abroad in Chad, Syria, Ethiopia, Bangladesh, Mali, Palestine, Bosnia, Sudan and Somalia.

### **3-Collection and Distribution of Zakat and Zakat al-Fitr:**

The I.F.I. received Zakat and Sadaqah and distributed them on behalf of those who paid them to the needy Muslims in and outside Ireland. The current economic downturn has affected many Muslims living here, and through the Zakat money received we were able to help many Muslim families and individuals.

We would like to thank all those Muslims who handed their Zakat to us. May Allah reward them with the best reward.

The Zakat Al-Fitr this year amounted to **€4146.00**. This amount was handed to Muslim charities in Ireland and UK to distribute it to the needy Muslims in Asia and Africa.

Zakat and Zakat al-Fitr are **Not** used for the running of the Islamic Centre and Mosque but for the people who are allowed to receive them according to Shari'ah.

### **4- The Hajj:**

This year and for the eighth time the I.F.I. was able, by the help of Allah, to organise Hajj trip for Irish pilgrims. The I.F.I. is recognised by the Ministry of Hajj in Saudi Arabia as Hajj organiser in Ireland with a quota of 103 pilgrims.

Two packages were available; two weeks and three weeks. The costs of each of the two full packages were €200-00 and €800-00 respectively. This included return flight, bank draft, accommodation, Qurbani and food.

By the Grace of Allah, the Hajj journey went as planned and the group members completed the Hajj rites as prescribed. On the 14<sup>th</sup> of Dhul-Hijjah the group left Mina to Makkah. Those who went on the shorter package left for home on the following day. The other group spent the last week of the journey in Makkah Le Meridien hotel near Al-Haram Al-Sharif.

Al-Hamdu-lillah we were able to provide a satisfactory level of service to the pilgrims enabling them to perform the rites of the Hajj without great hardship, and we were able to meet our obligations and promised.

For the second year, the Islamic Foundation organised Umrah trips after having obtained approval from the Ministry of Hajj in the Kingdom of Saudi Arabia to act as an external agent making Umrah arrangement for Muslims living in Ireland. Four hundred (400) went for Umrah through our agency.

It is worth mentioning that the Saudi Ministry of Hajj regulations require that all pilgrims must apply for visa through an approved agent in their country for both Hajj and Umrah. It is not possible for individuals to approach a Saudi embassy to acquire an Umrah or Hajj visa. It is also a requirement according to regulations that accommodation for the duration



of the stay in Saudi Arabia is pre-booked before arrival in the country through the appointed agent.

#### **5- Adult Educational Activities:**

##### **a) Lectures and Islamic Courses:**

A number of lectures and Islamic courses were held at the Mosque in collaboration with Discover Islam and FOSIS Ireland.

##### **b) Study circles**

The women study circles in Arabic and English met regularly on Saturday afternoons,

**c) Qur'an Study Circle:** multi-lingual (Arabic and English) study circles based on a summary of Tafsir Ibn Kathir met on Saturday afternoons.

##### **d) English Course for women:**

Weekly English language classes for women have been held at the Mosque throughout the year. There were on average 18 ladies who were taught by two teachers.

The language courses are free of charge as they sponsored by the New Communities Partnership as part of a programme sponsored by the Dublin City Council.

#### **7- Da'wa and Public Relations:**

##### **a) Schools & Group visits to the Mosque:**

During the year there were **20** visits to the Mosque by second level schools. The visits included tours of the Mosque, introductory talks on Islam and sessions of questions and answers.

##### **b) Distribution of Islamic Literature and Answering of queries on Islam:**

This included the:

- Distribution of translations of the Qur'an and books and leaflets on Islam.
- Forwarding literature and information on Islam to secondary school students and other individuals who requested it.
- Answering e-mails and letters from students and other people who made enquiries on different aspects of Islam.

##### **c) Mosque Open Day:**

Two Mosque open days was organised for the neighbours of the Mosque on 24<sup>th</sup> and 25<sup>th</sup> of April 2012 and 16<sup>th</sup> and 17<sup>th</sup> October 2012. The programme included an Islamic exhibition, tour of the Mosque and distribution of Islamic literature.

##### **d) Interviews:**

Interviews were given to the media and graduates and post-graduates students on different issues relating to Islam and Muslims.

#### **8- Acceptance of Islam:**

During the year eleven people declared the *Shahadah* and accepted Islam at the Centre. We ask Allah to make us and them firm in the true path, and to give them the blessings of life as Muslims.

#### **9- Community, National and International Relations**

- Collections after Salat Al-Jumu'ah were made throughout the year. These collections were in support of newly established Mosque in Ireland, Da'wa

activities, Muslim relief and community projects. Total money collected amounted to €50,000.00

- Officials and representatives of the I.F.I. took part in several meetings with community bodies and groups including Garda Siochana, Dublin City Council, HSE and others.
- Representatives of the IFI attended a meeting with officials of the Environmental Department of South Dublin County Council regarding the extension of the Muslim section in Newcastle cemetery.
- The new Ambassador of Austria to Ireland Mr. Thomas Nader paid a courtesy visit to the Islamic Foundation of Ireland on 28<sup>th</sup> of February 2013.
- The Imam attended a conference on Halal food entitled 'Middle East Halal Food Congress' which was held in Sharjah, United Arab Emirates from 10<sup>th</sup> to 12<sup>th</sup> December 2012.
- Gaza visit. The Imam took part in the Irish Muslim solidarity visit to Gaza. The visit took place during the period from 6<sup>th</sup> to 13<sup>th</sup> February 2013. There were 23 people in the delegation including representatives of the main Islamic organisations in Ireland and charities, doctors, students and others. A pictorial account of the visit is available on the Islamic Foundation of Ireland website at: [www.islaminireland.com](http://www.islaminireland.com).



# SECTION C: SERVICES

## 1-Children's Education

### **a) The Muslim National School, Clonskeagh.**

- Full-time state-funded primary school for Muslim children in Dublin.
- Established by the Islamic Foundation of Ireland in 1990.
- Opened in temporary accommodation in the Dublin Mosque and later moved to new premises in Clonskeagh in 1993 following a generous donation by Sheikh Hamdan Al-Maktoum, Dubai, United Arab Emirates.
- School enrolment stands at **284** pupils at present.
- There are **20** full-time Dept. of Education's teachers including the Principal. There are also **4** Special Need Assistants (SNAs) who are paid by the Dept. of Education and Skills. The Qur'an, Deen and Arabic are taught by 5 part-time teachers
- The school receives capital funding from the Department of Education towards class-teachers' salaries and SNAs. Also received are capitation grant (a yearly €183 per child), children's transport grants, and other ancillary grants.
- There are **7** buses for the transport of children to the school from different parts of Dublin.

### **b) North Dublin Muslim National School**

- The North Dublin Muslim National School is the second state-funded Muslim school in Ireland.
- The school was opened in September 2001.
- The School is accommodated in temporary premises on Rathoath Road, Cabra, Dublin 7.
- Teachers' salaries, rent of the premises and the costs of transportation are borne by the Department of Education and Skills. The school also receives capitation and other grants from the Department of Education.
- The current enrolment is **206** Pupils. There are **14** class-teachers whose salaries are paid by the Department of Education and one Special Need Assistant.
- The Qur'an, Deen and Arabic are taught by three part-time Muslim teachers.
- There are four buses to transport the children to the School; two from Lucan, one from Blanchardstown and one from Tallaght.
- The School management i.e. Patron, co-Managers and Principal have been attending regular meetings with officials of the Dept. of Education to discuss the progress of the school. These meetings started following the publication of the whole school evaluation report in 2009.
- The school has made good progress since the publication of the whole evaluation report of the school in 2009 which had pointed to certain weaknesses in the school

### **c) Al-Falah School**

- Part-time Islamic school established in 2000 with the aim of providing Islamic education for children and youths who do not receive Islamic education in their local schools.
- Classes are held at the Griffith Barracks Educate Together National School. Seven classes are rented for this purpose, and lessons are held on Saturdays from 11.00 a.m. to 4:00 p.m. Classes started in October 2012 and will continue until June 2013.
- Subjects taught are Arabic, Qur'an and religious studies.

- There are currently **122** pupils enrolled in the School who are taught by **8** teachers.
- The school charges a fee to cover its expenses.
- The School has made good progress Al-Hamdulillah, and the number of parents interested in enrolling their children in the School is on the increase.

**d) The Evening Qur'anic School**

- The Children Qur'anic School was established in January 2002.
- The School teaches Qur'an for children aged 4 years and above.
- Classes are held in the evening four times a week from Monday to Thursday. There are two classes for boys and one class for girls.
- Currently there are **75** children attending the school who are taught by three teachers; two teachers for the boys and one for the girls.

**e) The Weekend Qur'anic School:**

- The Weekend Children Qur'anic School was established in 2009.
- The School teaches Qur'an memorisation and basic Islamic knowledge for children aged 4 years and above.
- There are four classes which are held on Saturdays and Sundays from 11 a.m. to 05:00 p.m.
- Currently there are **109** children and youths attending the school who are taught by four teachers.

**2- The Al-Baraka Shop, the Al-Khair Restaurant and U Com Internet Café:**

These three entities which are rented out to three brothers provided important service to the community. The Al-Baraka Shop stocked Halal meat and groceries which are needed by the community.

The Al-Khair Restaurant prepared daily meals, food for the Islamic Centre's functions, private functions (Walimahs & Aqiqahs) and Ramadan Iftar.

The U Com Internet Café offered friendly telephone, internet and other services at competitive prices. Services and sales include fast internet access, cheap international calls, fax, photocopying, printing, scanning, calling cards, CD burner, video conferencing & chatting, videos/CD, mobile top-ups, computer accessories, Islamic books, Islamic goods, Hijabs, Hajj/Umrah Ihram, prayer mats, Qibla compasses, Qur'an audio CDs etc.

**3- Marriages**

**48** marriages were performed at the Mosque during the year. We ask Allah (*subhanahu wa ta'ala*) to bless all these marriages and to give the couples all the benefits of their married life together.

**4- Garda Clinics:**

Local Garda (police) clinics at the Islamic Centre (first introduced in July 2007) continued for the year, and were held every second Friday after the Friday prayers from 2:00 to 3:00 p.m. The service by two Gardi included signing passport and driving licences application forms, follow up on immigration issues such as visa and residence applications, advice on issues related to court cases etc.

**5- Counselling**

Marriage and other counselling services were offered by the Imam of the I.F.I. to members of the community. This service was extended to several people during the year.

## **6- Hospital and Prison Visits:**

Hospital and prison visits were carried out by I.F.I. staff to Muslims in hospitals and in prisons. 20 prison visits were made during the year. On some visits Friday prayers were organised for the inmates.

## **7-Certification of Halal Meat/Products**

Most of the Halal certification carried out by the I.F.I. was for milk products and processed food. Some Halal certificates were issued for meat products shipped to the United Arab Emirates.

## **8- Translation Service:**

Translation service of documents from Arabic and Urdu to English and from English to Arabic was offered at a fee of €25.00 per document.

## **9- Qur'an Recording:**

With the assistance of Br. Hidayat Mirza, IFI Trustee, the first Qur'an recording in Ireland by two local brothers; Sheikh Khalil Qazi and Sheikh Abdelaziz Metarfi was produced. The CDs were sold at nominal price and the proceeds went towards the Mosque expenses. Donations of CDs were also made to other Islamic organisations in Ireland.

## **10- Directory of Halal Shops and Restaurants in Ireland:**

The IFI has embarked on a project to compile a list of Halal stores and restaurants in Ireland. We started the initial stage by sending out questionnaires to Halal restaurants and shops around the country. Some businesses have already responded and returned the completed questionnaires. The second step will be to check the information and then make a list of trusted stores and restaurants. The information will be available for those who require it. We hope to complete this task soon and have the information on the IFI website.

## **11- Deaths and Burial:**

During the year there were 28 burials in the Muslim section in Newcastle cemetery (19 adults and 9 infants and miscarriages.)

The I.F.I. and the I.C.C staff and some men and women volunteers helped wash the deceased. The washing facilities in the Clonskeagh Mosque were used for Ghusl of the deceased.

The current costs of purchasing a grave in the Muslim section of Newcastle burial ground are as follows:

A child grave space: €100.00

An Adult grave spaces: €520.00

This amount is paid to the Dublin County Council.

In addition, the gravedigger charges €150 for a child's grave and €450 for an adult's grave.

The undertakers charge approximately €280.00 for transfer of remains from hospitals to the Mosque and from there to the cemetery. The cost of sending a body abroad would be approximately €4000 to €6000.00 depending on the destination.

## **A C K N O W L E D G E M E N T**

The Islamic Foundation of Ireland would like to acknowledge the assistance and support of the following institutions and individuals:

- The Department of Awqaf and Islamic Affairs in Kuwait for their contribution towards the salary of the Imam.
- Al-Maktoum Foundation for financial support to the Muslim National School and the Ramadan Iftar fund.
- The Embassy of the Arab Republic of Egypt in Dublin for helping with the arrangements to bring Qur'an reciters from Egypt during the month of Ramadan.
- The brothers and sisters who contributed financially towards the running expenses of the Mosque by standing order or donations.
- The brothers and sisters who contributed towards the Iftar meals during Ramadan.
- The brothers and sisters who helped wash the deceased Muslims.

## **I N C O N C L U S I O N**

We ask Allah to forgive us for our shortcomings and to help us, Ameen. "And the end of our prayer is that: Praise be to Allah, Lord of the world."

## **Islamic Foundation of Ireland I.F.I. BYE-LAWS**

### **1) Membership:**

Takes effect from: 21/07/2000.

- i) An applicant to the I.F.I. ordinary membership must be 18 years old or over.
- ii) Application for membership must be made by filling the original application form obtainable from the offices of I.F.I. Photocopies are not acceptable.
- iii) The applicant him/herself must sign the application form in the presence of an official of the I.F.I. The proposer and seconder must also sign.
- iv) Proposer and seconder must be registered members of the society.

### **2) Oath by Nominees to Offices within the I.F.I.**

Takes effect from: 14/03/2002

Purpose of Bye-law: To safeguard the organisation and to ensure that offices within the I.F.I. are not used to undermine the I.F.I.

Description of Bye-law: Anyone nominated to an office within the I.F.I (Majlis ash-Shura member and Trustee) is required to make an oath expressing his loyalty to the I.F.I. and respect for its constitution. This oath is made by the nominees before the elections. Anyone who refuses to take the oath, his name will be removed from the list of nominees. Wording of the oath shall be prepared by the Majlis and presented at the meeting.

### **3) Order at the meeting of the I.F.I.**

Takes effect from 20/02/2003

Description of Bye-law: Any member who causes unnecessary trouble at any meeting of the I.F.I., behaves in a way that may lead to chaos, or fails to follow the norms of meetings (e.g. being disruptive or speaking without permission), will be given an initial warning by the Chairman of the meeting, and if he/she repeats his/her behaviour, will be ruled out of order, and asked to leave the meeting (expelled.) He/she will not be allowed to vote in that meeting. If he/she refuses to leave the meeting, then a severe sanction may be imposed against him/her.

### **4) Deadline for Nominations for Offices within the I.F.I.:** Takes effect from (29/08/2003)

Description of Bye-law: Nominations for the posts of Majlis Member /Yearly Trustee must be made one week before the date of the meeting in which elections for the above posts shall take place. Nominations will be closed seven days prior to the meeting (at 5:00 p.m. on the day of the week corresponding to that on which the meeting will be held.)

If there are only six nominations for the Majlis, then those nominated will be deemed elected. If less than six people are nominated, those nominated will be deemed elected, and nominations and elections may take place during the meeting for the remaining posts completing the No. of those elected to seven.

For the post of Yearly Trustee if one person only is nominated, he will be deemed elected, and if no one was nominated, nominations and elections for the post may take place during the meeting.

### **5) Rules of the Mosque.** Takes effect from: 24/01/2010

Introduced to preserve the sanctity of the Mosque; to promote Mosque etiquette (Aadab) and in the interest of order and safety in the Mosque.

(See set of rules below.)

## **RULES OF THE MOSQUE**

- 1) The Mosque administration has full responsibility over the Mosque property, the activities that take place in it and security and safety inside it.
- 2) No one is authorised to remove any property of the Mosque or to carry out any activity in it without being permitted to do so.
- 3) Anyone organising an activity that requires the use of the Mosque must notify the Mosque administration beforehand. After using the Mosque, the place must be left clean and tidy.
- 4) No one is allowed to give any talk or lecture or run classes in the Mosque without prior permission from the Mosque administration.
- 5) Only the appointed Muazzins are allowed to call the Azan.
- 6) Only the regular Imam and the appointed assistances are allowed to lead the prayers.
- 7) Men should remain in men's area and not enter the area designated for women without permission and special arrangement.
- 8) Children must not be left unattended especially during prayers. They must be controlled and not left to play or cause disturbance. Leaving children without supervision is against the law in this country.
- 9) Trading (buying and selling) is prohibited on the Mosque grounds.
- 10) Playing any ball games on the grounds of the Mosque is prohibited.
- 11) No overnight sleeping is allowed inside the Mosque. Staying in the Mosque overnight for worship must be arranged with the Mosque Administration beforehand.
- 12) No distribution of literature (in the form of written material, cassette recordings, CD etc.) inside or on the Mosque grounds without permission from the administration.
- 13) There should be no raising of voices in the Mosque. Any disruptive behaviour or attempt to use the Mosque for other than the purpose for which it is intended (*'Ibadah*) will not be tolerated for the safety and interest of the worshippers.
- 14) It is strictly prohibited to bring clothes, shoes, bags, books etc. to the Mosque.
- 15) **Car Parking:** Motorists must park their cars in a proper manner. They should not block the entrance, pathway or other cars.
- 16) No car should be parked overnight on the Mosque ground.

### **(I.F.I. Administration)**

(Majlis ash-Shura reserves the right to amend these rules or add to them.)



## Standing Order (Direct Debit)

استمارة الإستقطاع الشهري

(Financial aid towards the running expenses of the Dublin Mosque)

(الدعم المالى لتغطية المصاريف الجارية لمسجد دبلن)

To:

The Manager,

..... (← Write your bank's name & address)

.....

.....

Dear Sir/Madam

Please pay Allied Irish Bank, 64 Grafton Street, Dublin 2, sorting code (93-12-33) for the credit of the Islamic Foundation of Ireland (formerly Dublin Islamic Society) Account No. 10021058, the sum of €..... on the 1<sup>st</sup> day of every month starting from ..... and monthly thereafter until you receive further notice from me/us in writing, and debit my account accordingly.

Name of Account: .....

Account

No.:

.....

Name (if different from account's name): .....

Address: .....

.....

.....

Signature: .....

Date:

.....

\* يرجى ملء هذا الطلب وتسليمه لنا في الهيئة الإسلامية أو إرساله إلى مصرفك مباشرة.

\* Please fill this form and hand it to the I.F.I. office or send it directly to your bank.